



Facility Name & ID Number     Heritage Manor-Gillespie

#    0041517     Report Period Beginning:     01/01/05     Ending:    12/31/05

III. STATISTICAL DATA						
A. Licensure/certification level(s) of care; enter number of beds/bed days, (must agree with license). Date of change in licensed beds _____						
	1	2	3	4		
	Beds at Beginning of Report Period	Licensure Level of Care	Beds at End of Report Period	Licensed Bed Days During Report Period		
1	<u>118</u>	Skilled (SNF)	<u>118</u>	<u>43,070</u>	1	
2		Skilled Pediatric (SNF/PED)			2	
3		Intermediate (ICF)			3	
4		Intermediate/DD			4	
5		Sheltered Care (SC)			5	
6		ICF/DD 16 or Less			6	
7	<u>118</u>	TOTALS	<u>118</u>	<u>43,070</u>	7	
B. Census-For the entire report period.						
	1	2	3	4	5	
	Level of Care	Patient Days by Level of Care and Primary Source of Payment				
		Medicaid Recipient	Private Pay	Other	Total	
8	SNF	<u>18,479</u>	<u>12,234</u>	<u>3,287</u>	<u>34,000</u>	8
9	SNF/PED			<u>0</u>		9
10	ICF					10
11	ICF/DD					11
12	SC	<u>0</u>	<u>0</u>	<u>0</u>		12
13	DD 16 OR LESS					13
14	TOTALS	<u>18,479</u>	<u>12,234</u>	<u>3,287</u>	<u>34,000</u>	14
C. Percent Occupancy. (Column 5, line 14 divided by total licensed bed days on line 7, column 4.) <u>78.94%</u>						

D. How many bed-hold days during this year were paid by the Department? <u>0</u> (Do not include bed-hold days in Section B.)
E. List all services provided by your facility for non-patients. (E.g., day care, "meals on wheels", outpatient therapy) <u>none</u>
F. Does the facility maintain a daily midnight census? <u>yes</u>
G. Do pages 3 & 4 include expenses for services or investments not directly related to patient care? YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>
H. Does the BALANCE SHEET (page 17) reflect any non-care assets? YES <input type="checkbox"/> NO <input checked="" type="checkbox"/>
I. On what date did you start providing long term care at this location? Date started <u>1996</u>
J. Was the facility purchased or leased after January 1, 1978? YES <input type="checkbox"/> Date     _____ NO <input checked="" type="checkbox"/>
K. Was the facility certified for Medicare during the reporting year? YES <input checked="" type="checkbox"/> NO <input type="checkbox"/> If YES, enter number of beds certified     _____ and days of care provided <u>3,287</u>
Medicare Intermediary <u>Mutual of Omaha</u>
IV. ACCOUNTING BASIS  ACCRAUAL <input checked="" type="checkbox"/> MODIFIED CASH* <input type="checkbox"/> CASH* <input type="checkbox"/>  Is your fiscal year identical to your tax year?     YES <input type="checkbox"/> NO <input type="checkbox"/>  Tax Year:     _____ Fiscal Year:     _____ * All facilities other than governmental must report on the accrual basis.

Facility Name & ID Number      Heritage Manor-Gillespie      #      0041517      Report Period Beginning:      01/01/05      Ending:      12/31/05

**V. COST CENTER EXPENSES (throughout the report, please round to the nearest dollar)**

	Operating Expenses	Costs Per General Ledger				Reclass- ification 5	Reclassified Total 6	Adjust- ments 7	Adjusted Total 8	FOR OHF USE ONLY		
		Salary/Wage 1	Supplies 2	Other 3	Total 4					9	10	
	<b>A. General Services</b>											
1	Dietary	171,906	13,331		185,237		185,237	5,208	190,445			1
2	Food Purchase		171,919		171,919		171,919		171,919			2
3	Housekeeping	78,825	17,258		96,083		96,083	6	96,089			3
4	Laundry	48,843	14,536		63,379		63,379		63,379			4
5	Heat and Other Utilities			109,957	109,957		109,957	1,644	111,601			5
6	Maintenance	50,481	36,082	33,174	119,737		119,737	13,776	133,513			6
7	Other (specify):*											7
8	<b>TOTAL General Services</b>	350,055	253,126	143,131	746,312		746,312	20,634	766,946			8
	<b>B. Health Care and Programs</b>											
9	Medical Director			5,500	5,500		5,500		5,500			9
10	Nursing and Medical Records	1,482,892	72,825	53,418	1,609,135		1,609,135		1,609,135			10
10a	Therapy		200,179	354,067	554,246	(371,037)	183,209	155,629	338,838			10a
11	Activities	52,985	6,522		59,507		59,507		59,507			11
12	Social Services	37,351	687	3,652	41,690		41,690		41,690			12
13	CNA Training	5,874	2,859		8,733		8,733	1,851	10,584			13
14	Program Transportation											14
15	Other (specify):*											15
16	<b>TOTAL Health Care and Programs</b>	1,579,102	283,072	416,637	2,278,811	(371,037)	1,907,774	157,480	2,065,254			16
	<b>C. General Administration</b>											
17	Administrative	70,601			70,601		70,601	79,854	150,455			17
18	Directors Fees							5,928	5,928			18
19	Professional Services			365,042	365,042		365,042	(348,571)	16,471			19
20	Dues, Fees, Subscriptions & Promotions			102,508	102,508	(64,605)	37,903	(17,691)	20,212			20
21	Clerical & General Office Expenses	93,449	8,796	27,067	129,312		129,312	164,826	294,138			21
22	Employee Benefits & Payroll Taxes			512,904	512,904		512,904	42,900	555,804			22
23	Inservice Training & Education			830	830		830	1,169	1,999			23
24	Travel and Seminar			6,567	6,567		6,567	(4,568)	1,999			24
25	Other Admin. Staff Transportation											25
26	Insurance-Prop.Liab.Malpractice			79,040	79,040		79,040	2,103	81,143			26
27	Other (specify):*			16,957	16,957		16,957	(16,733)	224			27
28	<b>TOTAL General Administration</b>	164,050	8,796	1,110,915	1,283,761	(64,605)	1,219,156	(90,783)	1,128,373			28
29	<b>TOTAL Operating Expense (sum of lines 8, 16 &amp; 28)</b>	2,093,207	544,994	1,670,683	4,308,884	(435,642)	3,873,242	87,331	3,960,573			29

\*Attach a schedule if more than one type of cost is included on this line, or if the total exceeds \$1000.

NOTE: Include a separate schedule detailing the reclassifications made in column 5. Be sure to include a detailed explanation of each reclassification.

## STATE OF ILLINOIS

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Facility Name & ID Number Heritage Manor-Gillespie #0041517 Report Period Beginning: 01/01/05 Ending: 12/31/05

## V. COST CENTER EXPENSES (continued)

	Capital Expense	Cost Per General Ledger				Reclass- ification 5	Reclassified Total 6	Adjust- ments 7	Adjusted Total 8	FOR OHF USE ONLY		
		Salary/Wage 1	Supplies 2	Other 3	Total 4					9	10	
	<b>D. Ownership</b>											
30	Depreciation			115,260	115,260		115,260	13,979	129,239			30
31	Amortization of Pre-Op. & Org.											31
32	Interest			189,449	189,449		189,449	24,011	213,460			32
33	Real Estate Taxes			34,009	34,009		34,009		34,009			33
34	Rent-Facility & Grounds							7,220	7,220			34
35	Rent-Equipment & Vehicles			10,223	10,223		10,223	(1,970)	8,253			35
36	Other (specify):*											36
37	<b>TOTAL Ownership</b>			348,941	348,941		348,941	43,240	392,181			37
	<b>Ancillary Expense</b>											
	<b>E. Special Cost Centers</b>											
38	Medically Necessary Transportation											38
39	Ancillary Service Centers					371,037	371,037		371,037			39
40	Barber and Beauty Shops		400	12,196	12,596		12,596		12,596			40
41	Coffee and Gift Shops											41
42	Provider Participation Fee					64,605	64,605		64,605			42
43	Other (specify):*											43
44	<b>TOTAL Special Cost Centers</b>		400	12,196	12,596	435,642	448,238		448,238			44
45	<b>GRAND TOTAL COST</b> (sum of lines 29, 37 & 44)	2,093,207	545,394	2,031,820	4,670,421		4,670,421	130,571	4,800,992			45

\*Attach a schedule if more than one type of cost is included on this line, or if the total exceeds \$1000.

VI. ADJUSTMENT DETAIL

A. The expenses indicated below are non-allowable and should be adjusted out of Schedule V, pages 3 or 4 via column 7.

In column 2 below, reference the line on which the particular cost was included. (See instructions.)

	NON-ALLOWABLE EXPENSES	1 Amount	2 Refer- ence	3 OHF USE ONLY	
1	Day Care	\$		\$	1
2	Other Care for Outpatients				2
3	Governmental Sponsored Special Programs				3
4	Non-Patient Meals				4
5	Telephone, TV & Radio in Resident Rooms	(3,781)	35		5
6	Rented Facility Space		34		6
7	Sale of Supplies to Non-Patients				7
8	Laundry for Non-Patients				8
9	Non-Straightline Depreciation		30		9
10	Interest and Other Investment Income	(325)	32		10
11	Discounts, Allowances, Rebates & Refunds				11
12	Non-Working Officer's or Owner's Salary				12
13	Sales Tax		2		13
14	Non-Care Related Interest		32		14
15	Non-Care Related Owner's Transactions		33		15
16	Personal Expenses (Including Transportation)		24		16
17	Non-Care Related Fees	(936)	20		17
18	Fines and Penalties				18
19	Entertainment	(15,555)	24		19
20	Contributions	(733)	27		20
21	Owner or Key-Man Insurance				21
22	Special Legal Fees & Legal Retainers	(97,528)	19		22
23	Malpractice Insurance for Individuals				23
24	Bad Debt	(16,000)	27		24
25	Fund Raising, Advertising and Promotional	(21,768)	20		25
26	Income Taxes and Illinois Personal Property Replacement Tax				26
27	CNA Training for Non-Employees				27
28	Yellow Page Advertising				28
29	Other-Attach Schedule	(220)	23		29
30	SUBTOTAL (A): (Sum of lines 1-29)	\$ (156,846)		\$	30

OHF USE ONLY							
48		49		50		51	

B. If there are expenses experienced by the facility which do not appear in the general ledger, they should be entered below.(See instructions.)

		1 Amount	2 Reference	
31	Non-Paid Workers-Attach Schedule*	\$		31
32	Donated Goods-Attach Schedule*			32
33	Amortization of Organization & Pre-Operating Expense			33
34	Adjustments for Related Organization Costs (Schedule VII)	287,417		34
35	Other- Attach Schedule			35
36	SUBTOTAL (B): (sum of lines 31-35)	\$ 287,417		36
37	(sum of SUBTOTALS TOTAL ADJUSTMENTS (A) and (B) )	\$ 130,571		37

\*These costs are only allowable if they are necessary to meet minimum licensing standards. Attach a schedule detailing the items included on these lines.

C. Are the following expenses included in Sections A to D of pages 3 and 4? If so, they should be reclassified into Section E. Please reference the line on which they appear before reclassification.

(See instructions.)

		1 Yes	2 No	3 Amount	4 Reference	
38	Medically Necessary Transport.			\$		38
39						39
40	Gift and Coffee Shops					40
41	Barber and Beauty Shops					41
42	Laboratory and Radiology					42
43	Prescription Drugs					43
44	Exceptional Care Program					44
45	Other-Attach Schedule					45
46	Other-Attach Schedule					46
47	TOTAL (C): (sum of lines 38-46)			\$		47

NON-ALLOWABLE EXPENSES		Amount	Sch. V Line Reference
1	\$		1
2			2
3			3
4			4
5		(3,781)	35
6		0	34
7			7
8			8
9		0	30
10			32
11			11
12			12
13		0	2
14			32
15		0	33
16			24
17		(936)	20
18			18
19			24
20		(733)	27
21			21
22		(97,528)	19
23			23
24		(16,000)	27
25		(21,768)	20
26			26
27			27
28			28
29		(220)	23
30			30
31			31
32			32
33			33
34			34
35			35
36			36
37			37
38			38
39			39
40			40
41			41
42			42
43			43
44			44
45			45
46			46
47			47
48			48
49	Total	(140,966)	49

## Summary A

**SUMMARY OF PAGES 5, 5A, 6, 6A, 6B, 6C, 6D, 6E, 6F, 6G, 6H AND 6I**

[illegible]





VII. RELATED PARTIES

A. Enter below the names of ALL owners and related organizations (parties) as defined in the instructions. Attach an additional schedule if necessary.

1 OWNERS		2 RELATED NURSING HOMES		3 OTHER RELATED BUSINESS ENTITIES		
Name	Ownership %	Name	City	Name	City	Type of Business
See Attached						

B. Are any costs included in this report which are a result of transactions with related organizations? This includes rent, management fees, purchase of supplies, and so forth.

☒ YES ☐ NO

If yes, costs incurred as a result of transactions with related organizations must be fully itemized in accordance with the instructions for determining costs as specified for this form.

1		2	3 Cost Per General Ledger	4	5 Cost to Related Organization	6	7	8 Difference:	
Schedule V		Line	Item	Amount	Name of Related Organization	Percent of Ownership	Operating Cost of Related Organization	Adjustments for Related Organization Costs (7 minus 4)	
1	V			\$			\$	\$	1
2	V	10a	Adjustment for Related Organization						2
3	V								3
4	V	19	Adjustment for Related Organization	267,514	Heritage Enterprises, Inc.	100.00%		(267,514)	4
5	V								5
6	V	10a	Adjustment for Related Organization	194,775	GreenTree Pharmacy	100.00%	350,404	155,629	6
7	V								7
8	V								8
9	V								9
10	V								10
11	V								11
12	V								12
13	V								13
14	Total			\$ 462,289			\$ 350,404	\$ * (111,885)	14

\* Total must agree with the amount recorded on line 34 of Schedule VI.

VII. RELATED PARTIES (continued)

B. Are any costs included in this report which are a result of transactions with related organizations? This includes rent, management fees, purchase of supplies, and so forth. ☐ YES ☐ NO

If yes, costs incurred as a result of transactions with related organizations must be fully itemized in accordance with the instructions for determining costs as specified for this form.

1		2	3 Cost Per General Ledger	4	5 Cost to Related Organization	6	7	8 Difference:	
Schedule V		Line	Item	Amount	Name of Related Organization	Percent of Ownership	Operating Cost of Related Organization	Adjustments for Related Organization Costs (7 minus 4)	
15	V	1	Dietary	\$	Heritage Enterprises, Inc.	100.00%	\$ 5,208	\$ 5,208	15
16	V	2	Food Purchase				0		16
17	V	3	Housekeeping				6	6	17
18	V	4	Laundry				0		18
19	V	5	Heat & Other Utilities				1,644	1,644	19
20	V	6	Maintenance				13,776	13,776	20
21	V	7	Other				0		21
22	V	9	Medical Director				0		22
23	V	10	Nursing & Medical Records				0		23
24	V	11	Activities				0		24
25	V	12	Social Service				0		25
26	V	13	Nurse Aide Training				1,851	1,851	26
27	V	14	Program Transportation				0		27
28	V	15	Other				0		28
29	V	17	Administrative				79,854	79,854	29
30	V	18	Directors Fees				5,928	5,928	30
31	V	19	Professional Services				16,471	16,471	31
32	V	20	Fees, Subscription, Promotions				5,013	5,013	32
33	V	21	Clerical & General Office Expenses				164,826	164,826	33
34	V	22	Employee Benefits & Payroll Taxes				42,900	42,900	34
35	V	23	Inservice Training & Education				1,389	1,389	35
36	V	24	Travel and Seminar				10,987	10,987	36
37	V	25	Other Admin. Staff Transportation				0		37
38	V	26	Insurance-Prop.Liab.Malpract				2,103	2,103	38
39	Total			\$			\$ 351,956	\$ * 351,956	39

\* Total must agree with the amount recorded on line 34 of Schedule VI.

VII. RELATED PARTIES (continued)

B. Are any costs included in this report which are a result of transactions with related organizations? This includes rent, management fees, purchase of supplies, and so forth.

☐

YES

☐

NO

If yes, costs incurred as a result of transactions with related organizations must be fully itemized in accordance with the instructions for determining costs as specified for this form.

1		2	3 Cost Per General Ledger	4	5 Cost to Related Organization	6	7	8 Difference:	
Schedule V		Line	Item	Amount	Name of Related Organization	Percent of Ownership	Operating Cost of Related Organization	Adjustments for Related Organization Costs (7 minus 4)	
15	V	27	Other	\$	Heritage Enterprises, Inc.	100.00%	\$	0	15
16	V	30	Depreciation					13,979	16
17	V	31	Amortization of Pre-Op & Org					0	17
18	V	32	Interest					24,336	18
19	V	33	Real Estate Taxes					0	19
20	V	34	Rent-Facility & Grounds					7,220	20
21	V	35	Rent-Equipment & Vehicles					1,811	21
22	V	36	Other					0	22
23	V	38	Medically Nec Transportation					0	23
24	V	39	Ancillary Service Centers					0	24
25	V	40	Barber and Beauty Shops					0	25
26	V	41	Coffee and Gift Shops					0	26
27	V	42	Other					0	27
28	V								28
29	V								29
30	V								30
31	V								31
32	V								32
33	V								33
34	V								34
35	V								35
36	V								36
37	V								37
38	V								38
39	Total			\$			\$	0	\$ * 47,346 39

\* Total must agree with the amount recorded on line 34 of Schedule VI.

Facility Name & ID Number Heritage Manor-Gillespie # 0041517 Report Period Beginning: 01/01/05 Ending: 12/31/05

# **VII. RELATED PARTIES (continued)**

## **C. Statement of Compensation and Other Payments to Owners, Relatives and Members of Board of Directors.**

**NOTE: ALL owners ( even those with less than 5% ownership) and their relatives who receive any type of compensation from this home must be listed on this schedule.**

	1 Name	2 Title	3 Function	4 Ownership Interest	5 Compensation Received From Other Nursing Homes*	6 Average Hours Per Work Week Devoted to this Facility and % of Total Work Week		7 Compensation Included in Costs for this Reporting Period**		8 Schedule V. Line & Column Reference	
						Hours	Percent	Description	Amount		
1	Susie Jefferson	Director	Management	15.86				Salary/BOD	\$ 18,019	Ln 17 & 18	1
2	Tom Jefferson	Secretary	Management	16.21				Salary/BOD	0	Ln 17 & 18	2
3	Craig Hart	Chairman	Management	31.95				Salary/BOD	20,207	Ln 17 & 18	3
4	Cheryl Lowney	Executive Vice Presi	Management	0.49		40	100.00	Salary/BOD	12,032	Ln 17 & 18	4
5	Steve Wannemacher	President	Management	0.42		40	100.00	Salary/BOD	15,680	Ln 17 & 18	5
6	Connie Hoselton	Sr Vice President	Management	0.27		40	100.00	Salary	7,737	Ln 17 & 18	6
7	Craig Ater	Sr Vice President	Management	0.34		40	100.00	Salary	8,671	Ln 17 & 18	7
8	Ben Hart	Vice President	Management	3.20							8
9											9
10											10
11											11
12											12
13								TOTAL	\$ 82,346		13

\* If the owner(s) of this facility or any other related parties listed above have received compensation from other nursing homes, attach a schedule detailing the name(s) of the home(s) as well as the amount paid. THIS AMOUNT MUST AGREE TO THE AMOUNTS CLAIMED ON THE THE OTHER NURSING HOMES' COST REPORTS.

\*\* This must include all forms of compensation paid by related entities and allocated to Schedule V of this report (i.e., management fees). FAILURE TO PROPERLY COMPLETE THIS SCHEDULE INDICATING ALL FORMS OF COMPENSATION RECEIVED FROM THIS HOME, ALL OTHER NURSING HOMES AND MANAGEMENT COMPANIES MAY RESULT IN THE DISALLOWANCE OF SUCH COMPENSATION.

Facility Name & ID Number Heritage Manor-Gillespie# 0041517

Report Period Beginning:

01/01/05Ending: 12/31/05

## VIII. ALLOCATION OF INDIRECT COSTS

A. Are there any costs included in this report which were derived from allocations of central office or parent organization costs? (See instructions.) YES ☒ NO ☐

Name of Related Organization

Heritage Enterprises

Street Address

115 W. Jefferson

City / State / Zip Code

Bloomington,IL

Phone Number

( )

Fax Number

( )

B. Show the allocation of costs below. If necessary, please attach worksheets.

	1 Schedule V Line Reference	2 Item	3 Unit of Allocation (i.e.,Days, Direct Cost, Square Feet)	4 Total Units	5 Number of Subunits Being Allocated Among	6 Total Indirect Cost Being Allocated	7 Amount of Salary Cost Contained in Column 6	8 Facility Units	9 Allocation (col.8/col.4)x col.6	
1	1	Dietary	Beds	2,612	25	\$ 115,289	\$ 115,276	118	\$ 5,208	1
2	2	Food Purchase	Beds	2,612	25	7	0	118	0	2
3	3	Housekeeping	Beds	2,612	25	124	0	118	6	3
4	4	Laundry	Beds	2,612	25	0	0	118	0	4
5	5	Heat & Other Utilities	Beds	2,612	25	36,387	0	118	1,644	5
6	6	Maintenance	Beds	2,612	25	304,933	79,110	118	13,776	6
7	7	Other	Beds	2,612	25	0	0	118	0	7
8	9	Medical Director	Beds	2,612	25	0	0	118	0	8
9	10	Nursing & Medical Records	Beds	2,612	25	0	0	118	0	9
10	11	Activities	Beds	2,612	25	0	0	118	0	10
11	12	Social Service	Beds	2,612	25	0	0	118	0	11
12	13	Nurse Aide Training	Beds	2,612	25	40,976	40,976	118	1,851	12
13	14	Program Transportation	Beds	2,612	25	0	0	118	0	13
14	15	Other	Beds	2,612	25	0	0	118	0	14
15	17	Administrative	Beds	2,612	25	1,767,611	1,767,611	118	79,854	15
16	18	Directors Fees	Beds	2,612	25	131,223	0	118	5,928	16
17	19	Professional Services	Beds	2,612	25	364,592	0	118	16,471	17
18	20	Fees, Subscription, Promotions	Beds	2,612	25	110,958	0	118	5,013	18
19	21	Clerical & General Office Expense	Beds	2,612	25	3,648,522	3,309,912	118	164,826	19
20	22	Employee Benefits & Payroll Taxes	Beds	2,612	25	949,625	0	118	42,900	20
21	23	Inservice Training & Education	Beds	2,612	25	30,747	0	118	1,389	21
22	24	Travel and Seminar	Beds	2,612	25	243,204	0	118	10,987	22
23	25	Other Admin. Staff Transportation	Beds	2,612	25	0	0	118	0	23
24	26	Insurance-Prop.Liab.Malpract	Beds	2,612	25	46,560	0	118	2,103	24
25	TOTALS					\$ 7,790,758	\$ 5,312,885		\$ 351,956	25



IX. INTEREST EXPENSE AND REAL ESTATE TAX EXPENSE

A. Interest: (Complete details must be provided for each loan - attach a separate schedule if necessary.)

	1	2		3	4	5	6		7	8	9	10	
	Name of Lender	Related**		Purpose of Loan	Monthly Payment Required	Date of Note	Amount of Note		Maturity Date	Interest Rate (4 Digits)	Reporting Period Interest Expense		
		YES	NO				Original	Balance					
	A. Directly Facility Related												
	Long-Term												
1	LsSalle National Bank		xx	Mortgage	4640 plus Int	01/15/99	\$		\$ 2,652,788	01/15/06	variable	\$ 167,358	1
2	LsSalle National Bank		xx	Mortgage								2,202	2
3													3
4													4
5													5
	Working Capital												
6	Central Office Allocation		xx	Working Capital								19,889	6
7	Central Office Allocation		xx	Working Capital									7
8													8
9	TOTAL Facility Related						\$		\$ 2,652,788			\$ 189,449	9
	B. Non-Facility Related*												
10	Interest Income											(325)	10
11													11
12	Central Office Allocation											24,336	12
13													13
14	TOTAL Non-Facility Related						\$		\$			\$ 24,011	14
15	TOTALS (line 9+line14)						\$		\$ 2,652,788			\$ 213,460	15

16) Please indicate the total amount of mortgage insurance expense and the location of this expense on Sch. V. \$ Line #

\* Any interest expense reported in this section should be adjusted out on page 5, line 14 and, consequently, page 4, col. 7.  
(See instructions.)

\*\* If there is ANY overlap in ownership between the facility and the lender, this must be indicated in column 2.  
(See instructions.)

IX. INTEREST EXPENSE AND REAL ESTATE TAX EXPENSE (continued)

B. Real Estate Taxes

1. Real Estate Tax accrual used on 2004 report.

2. Real Estate Taxes paid during the year: (Indicate the tax year to which this payment applies. If payment covers more than one year, detail below.)

3. Under or (over) accrual (line 2 minus line 1).

4. Real Estate Tax accrual used for 2005 report. (Detail and explain your calculation of this accrual on the lines below.)

5. Direct costs of an appeal of tax assessments which has NOT been included in professional fees or other general operating costs on Schedule V, sections A, B or C.  
(Describe appeal cost below. Attach copies of invoices to support the cost and a copy of the appeal filed with the county.)

6. Subtract a refund of real estate taxes. You must offset the full amount of any direct appeal costs classified as a real estate tax cost plus one-half of any remaining refund.  
TOTAL REFUND \$ For Tax Year. (Attach a copy of the real estate tax appeal board's decision.)

7. Real Estate Tax expense reported on Schedule V, line 33. This should be a combination of lines 3 thru 6.

Real Estate Tax History:

Real Estate Tax Bill for Calendar Year:

2000	23,483	8
2001	23,248	9
2002	24,242	10
2003	26,528	11
2004	33,899	12

	FOR OHF USE ONLY	
13	FROM R. E. TAX STATEMENT FOR 2004 \$	13
14	PLUS APPEAL COST FROM LINE 5 \$	14
15	LESS REFUND FROM LINE 6 \$	15
16	AMOUNT TO USE FOR RATE CALCULATION \$	16

NOTES:

1. Please indicate a negative number by use of brackets( ). Deduct any overaccrual of taxes from prior year.

2. If facility is a non-profit which pays real estate taxes, you must attach a denial of an application for real estate tax exemption unless the building is rented from a for-profit entity.  
This denial must be no more than four years old at the time the cost report is filed.



IMPORTANT NOTICE

TO: Long Term Care Facilities with Real Estate Tax Rates    RE: 2004 REAL ESTATE TAX COST DOCUMENTATION

In order to set the real estate tax portion of the capital rate, it is necessary that we obtain additional information regarding your calendar 2004 real estate tax costs, as well as copies of your original real estate tax bills for calendar 2004.

Please complete the Real Estate Tax Statement below and forward with a copy of your 2004 real estate tax bill to the Department of Public Aid, Bureau of Health Finance, 201 South Grand Avenue East, Springfield, Illinois 62763.

**Please send these items in with your completed 2005 cost report. The cost report will not be considered complete and timely filed until this statement and the corresponding real estate tax bills are filed.** If you have any questions, please call the Bureau of Health Finance at (217) 782-1630.

2004 LONG TERM CARE REAL ESTATE TAX STATEMENT

FACILITY NAME

Heritage Manor-Gillespie

COUNTY

Macoupin

FACILITY IDPH LICENSE NUMBER

0041517

CONTACT PERSON REGARDING THIS REPORT

TELEPHONE ( )

FAX #: ( )

A. Summary of Real Estate Tax Cost

Enter the tax index number and real estate tax assessed for 2004 on the lines provided below. Enter only the portion of the cost that applies to the operation of the nursing home in Column D. Real estate tax applicable to any portion of the nursing home property which is vacant, rented to other organizations, or used for purposes other than long term care must not be entered in Column D. Do not include cost for any period other than calendar year 2004.

(A)	(B)	(C)	(D) Tax Applicable to Nursing Home
<u>Tax Index Number</u>	<u>Property Description</u>	<u>Total Tax</u>	
1. 10-002-784-02	Heritage Manor-Gillespie	\$ 84.00	\$ 84.00
2. 10-000-400-01		\$ 28,573.00	\$ 28,573.00
3.		\$	\$
4.		\$	\$
5.		\$	\$
6.		\$	\$
7.		\$	\$
8.		\$	\$
9.		\$	\$
10.		\$	\$
TOTALS		\$ 28,657.00	\$ 28,657.00

B. Real Estate Tax Cost Allocations

Does any portion of the tax bill apply to more than one nursing home, vacant property, or property which is not directly used for nursing home services?

YES

NO

If YES, attach an explanation & a schedule which shows the calculation of the cost allocated to the nursing home. (Generally the real estate tax cost must be allocated to the nursing home based upon sq. ft. of space used.)

C. Tax Bills

Attach a copy of the original 2004 tax bills which were listed in Section A to this statement. Be sure to use the 2004 tax bill which is normally paid during 2005.

X. BUILDING AND GENERAL INFORMATION:

A. Square Feet: 14,677 B. General Construction Type: Exterior brick/wood Frame wood Number of Stories 1

C. Does the Operating Entity? (a) Own the Facility (b) Rent from a Related Organization. (c) Rent from Completely Unrelated Organization.  
(Facilities checking (a) or (b) must complete Schedule XI. Those checking (c) may complete Schedule XI or Schedule XII-A. See instructions.)

D. Does the Operating Entity? (a) Own the Equipment (b) Rent equipment from a Related Organization. (c) Rent equipment from Completely Unrelated Organization.  
(Facilities checking (a) or (b) must complete Schedule XI-C. Those checking (c) may complete Schedule XI-C or Schedule XII-B. See instructions.)

E. List all other business entities owned by this operating entity or related to the operating entity that are located on or adjacent to this nursing home's grounds (such as, but not limited to, apartments, assisted living facilities, day training facilities, day care, independent living facilities, CNA training facilities, etc.)  
List entity name, type of business, square footage, and number of beds/units available (where applicable).  
none

F. Does this cost report reflect any organization or pre-operating costs which are being amortized? YES NO  
If so, please complete the following:

1. Total Amount Incurred: 2. Number of Years Over Which it is Being Amortized:  
3. Current Period Amortization: 4. Dates Incurred:

Nature of Costs:  
(Attach a complete schedule detailing the total amount of organization and pre-operating costs.)

XI. OWNERSHIP COSTS:

A. Land.

	1	2	3	4	
	Use	Square Feet	Year Acquired	Cost	
1				\$ 27,045	1
2					2
3	TOTALS			\$ 27,045	3

XI. OWNERSHIP COSTS (continued)											
B. Building Depreciation-Including Fixed Equipment. (See instructions.) Round all numbers to nearest dollar.											
	1	FOR BHF USE ONLY	2	3	4	5	6	7	8	9	
	Beds*		Year Acquired	Year Constructed	Cost	Current Book Depreciation	Life in Years	Straight Line Depreciation	Adjustments	Accumulated Depreciation	
4	118				\$3,578,055	\$		\$	\$	\$	4
5											5
6											6
7											7
8											8
	Improvement Type**										
9	Roof Repair			1997	2,275						9
10	Storage Tank			1997	1,857						10
11											11
12	Heritage Manor Sign			1996	1,896						12
13	Laundry Room A/C			1996	3,019						13
14											14
15	Garbage Disposal			1998	730						15
16	Roof			1998	90,404						16
17											17
18	Water Heater			1999	3,596						18
19	Air Conditioning Unit			1999	1,145						19
20	Smoke Dampers/Fire Alarm Replacement			1999	5,802						20
21	Interior Painting--Materials and Labor			1999	2,459						21
22	Roof			1999	29,985						22
23											23
24	Interior Painting--Materials and Labor			2000	3,923						24
25											25
26	Booster Heater			2001	1,903						26
27	Telephone System Add-on			2001	62						27
28											28
29	A/C Rooftop Unit			2002	2,703						29
30											30
31											31
32											32
33											33
34	C/O Allocation							13,979	13,979		34
35	Book Depreciation					97,683		97,683		915,704	35
36											36

\*Total beds on this schedule must agree with page 2.

\*\*Improvement type must be detailed in order for the cost report to be considered complete.

See Page 12A, Line 70 for total

XI. OWNERSHIP COSTS (continued)

B. Building Depreciation-Including Fixed Equipment. (See instructions.) Round all numbers to nearest dollar.

1	2	3	4	5	6	7	8	9	
	Improvement Type**	Year Constructed	Cost	Current Book Depreciation	Life in Years	Straight Line Depreciation	Adjustments	Accumulated Depreciation	
37	A/C Units	2003	\$ 8,858	\$		\$	\$		37
38	Asphalt Sealing	2003	2,408						38
39	Ansul System --Kitchen	2003	1,465						39
40									40
41	Front Door	2004	3,893						41
42	Heat Cool Unit	2004	4,522						42
43									43
44	Windows	2005	6,255						44
45	HVAC	2005	10,675						45
46	Rooftop A/C	2005	6,663						46
47	Parking Lot Sealer	2005	2,358						47
48	Wallcoverings	2005	597						48
49	Sidewalks	2005	4,444						49
50	Floor Replacement	2005	22,404						50
51	Boiler	2005	6,388						51
52									52
53									53
54									54
55									55
56									56
57									57
58									58
59									59
60									60
61									61
62									62
63									63
64									64
65									65
66									66
67									67
68									68
69									69
70	TOTAL (lines 4 thru 69)		\$ 3,810,744	\$ 97,683		\$ 111,662	\$ 13,979	\$ 915,704	70

\*\*Improvement type must be detailed in order for the cost report to be considered complete.

XI. OWNERSHIP COSTS (continued)

B. Building Depreciation-Including Fixed Equipment. (See instructions.) Round all numbers to nearest dollar.

1	Improvement Type**	3 Year Constructed	4 Cost	5 Current Book Depreciation	6 Life in Years	7 Straight Line Depreciation	8 Adjustments	9 Accumulated Depreciation	
1	Totals from Page 12A, Carried Forward		\$3,810,744	\$97,683		\$111,662	\$13,979	\$915,704	1
2									2
3									3
4									4
5									5
6									6
7									7
8									8
9									9
10									10
11									11
12									12
13									13
14									14
15									15
16									16
17									17
18									18
19									19
20									20
21									21
22									22
23									23
24									24
25									25
26									26
27									27
28									28
29									29
30									30
31									31
32									32
33									33
34	TOTAL (lines 1 thru 33)		\$3,810,744	\$97,683		\$111,662	\$13,979	\$915,704	34

\*\*Improvement type must be detailed in order for the cost report to be considered complete.

XI. OWNERSHIP COSTS (continued)

C. Equipment Depreciation-Excluding Transportation. (See instructions.)

	Category of Equipment	1 Cost	Current Book Depreciation 2	Straight Line Depreciation 3	4 Adjustments	Component Life 5	Accumulated Depreciation 6	
71	Purchased in Prior Years	\$462,648	\$17,577	\$17,577	\$		\$436,164	71
72	Current Year Purchases	58,474						72
73	Fully Depreciated Assets							73
74								74
75	TOTALS	\$521,122	\$17,577	\$17,577	\$		\$436,164	75

D. Vehicle Depreciation (See instructions.)\*

	1 Use	Model, Make and Year 2	Year Acquired 3	4 Cost	Current Book Depreciation 5	Straight Line Depreciation 6	7 Adjustments	Life in Years 8	Accumulated Depreciation 9	
76				\$	\$	\$	\$		\$	76
77										77
78										78
79										79
80	TOTALS			\$	\$	\$	\$		\$	80

E. Summary of Care-Related Assets

	1	2	
	Reference	Amount	
81	Total Historical Cost (line 3, col.4 + line 70, col.4 + line 75, col.1 + line 80, col.4) + (Pages 12B thru 12I, if applicable)	\$4,358,911	81
82	Current Book Depreciation (line 70, col.5 + line 75, col.2 + line 80, col.5) + (Pages 12B thru 12I, if applicable)	\$115,260	82
83	Straight Line Depreciation (line 70, col.7 + line 75, col.3 + line 80, col.6) + (Pages 12B thru 12I, if applicable)	\$129,239	83
84	Adjustments (line 70, col.8 + line 75, col.4 + line 80, col.7) + (Pages 12B thru 12I, if applicable)	\$13,979	84
85	Accumulated Depreciation (line 70, col.9 + line 75, col.6 + line 80, col.9) + (Pages 12B thru 12I, if applicable)	\$1,351,868	85

F. Depreciable Non-Care Assets Included in General Ledger. (See instructions.)

	1 Description & Year Acquired	2 Cost	Current Book Depreciation 3	Accumulated Depreciation 4	
86		\$	\$	\$	86
87					87
88					88
89					89
90					90
91	TOTALS	\$	\$	\$	91

G. Construction-in-Progress

	Description	Cost	
92		\$	92
93			93
94			94
95		\$	95

\* Vehicles used to transport residents to & from day training must be recorded in XI-F, not XI-D.

\*\* This must agree with Schedule V line 30, column 8.

XII. RENTAL COSTS

A. Building and Fixed Equipment (See instructions.)

1. Name of Party Holding Lease:
2. Does the facility also pay real estate taxes in addition to rental amount shown below on line 7, column 4?

YES

NO
- If NO, see instructions.

		1 Year Constructed	2 Number of Beds	3 Original Lease Date	4 Rental Amount	5 Total Years of Lease	6 Total Years Renewal Option*	
3	Original Building:				\$			3
4	Additions							4
5								5
6								6
7	TOTAL				\$			7

8. List separately any amortization of lease expense included on page 4, line 34.

This amount was calculated by dividing the total amount to be amortized by the length of the lease.
- 

9. Option to Buy:

YES

NO

Terms:\*

B. Equipment-Excluding Transportation and Fixed Equipment. (See instructions.)

15. Is Movable equipment rental included in building rental?

YES

NO
16. Rental Amount for movable equipment: \$8,253Description:

(Attach a schedule detailing the breakdown of movable equipment)

C. Vehicle Rental (See instructions.)

	1 Use	2 Model Year and Make	3 Monthly Lease Payment	4 Rental Expense for this Period	
17			\$	\$	17
18					18
19					19
20					20
21	TOTAL		\$	\$	21

10. Effective dates of current rental agreement:

Beginning

Ending

11. Rent to be paid in future years under the current rental agreement:

	Fiscal Year Ending	Annual Rent
12.	/2006	\$
13.	/2007	\$
14.	/2008	\$

\* If there is an option to buy the building, please provide complete details on attached schedule.

\*\* This amount plus any amortization of lease expense must agree with page 4, line 34.

A. TYPE OF TRAINING PROGRAM (If CNAs are trained in another facility program, attach a schedule listing the facility name, address and cost per CNA trained in that facility.)

1. HAVE YOU TRAINED CNAs DURING THIS REPORT PERIOD?	<input type="checkbox"/> YES	2. CLASSROOM PORTION:	3. CLINICAL PORTION:
	<input type="checkbox"/> NO	IN-HOUSE PROGRAM <input type="checkbox"/>	IN-HOUSE PROGRAM <input type="checkbox"/>
		IN OTHER FACILITY <input type="checkbox"/>	IN OTHER FACILITY <input type="checkbox"/>
		COMMUNITY COLLEGE <input type="checkbox"/>	HOURS PER CNA _____
		HOURS PER CNA _____	

If "yes", please complete the remainder of this schedule. If "no", provide an explanation as to why this training was not necessary.

B. EXPENSES

		ALLOCATION OF COSTS		(d)	
		1	2	3	4
		Facility			
		Drop-outs	Completed	Contract	Total
1	Community College Tuition	\$	\$	\$	\$
2	Books and Supplies		2,859		2,859
3	Classroom Wages (a)		5,874		5,874
4	Clinical Wages (b)				
5	In-House Trainer Wages (c)				
6	Transportation				
7	Contractual Payments				
8	CNA Competency Tests				
9	TOTALS	\$	\$ 8,733	\$	\$ 8,733
10	SUM OF line 9, col. 1 and 2 (e)	\$ 8,733			

C. CONTRACTUAL INCOME

In the box below record the amount of income your facility received training CNAs from other facilities.

\$

D. NUMBER OF CNAs TRAINED

COMPLETED	
1. From this facility	
2. From other facilities (f)	
DROP-OUTS	
1. From this facility	
2. From other facilities (f)	
TOTAL TRAINED	

(a) Include wages paid during the classroom portion of training. Do not include fringe benefits.

(b) Include wages paid during the clinical portion of training. Do not include fringe benefits.

(c) For in-house training programs only. Do not include fringe benefits.

(d) Allocate based on if the CNA is from your facility or is being contracted to be trained in your facility. Drop-out costs can only be for costs incurred by your own CNAs.

(e) The total amount of Drop-out and Completed Costs for your own CNAs must agree with Sch. V, line 13, col. 8.

(f) Attach a schedule of the facility names and addresses of those facilities for which you trained CNAs.



XIV. SPECIAL SERVICES (Direct Cost) (See instructions.)

		1	2	3	4	5	6	7	8	
	Service	Schedule V Line & Column Reference	Staff		Outside Practitioner (other than consultant)		Supplies (Actual or) Allocated)	Total Units (Column 2 + 4)	Total Cost (Col. 3 + 5 + 6)	
			Units of Service	Cost						
					Units	Cost				
1	Licensed Occupational Therapist		hrs	\$		\$ 146,122	\$		\$ 146,122	1
2	Licensed Speech and Language Development Therapist		hrs			52,454			52,454	2
3	Licensed Recreational Therapist		hrs							3
4	Licensed Physical Therapist		hrs			135,864	5,398		141,262	4
5	Physician Care		visits							5
6	Dental Care		visits							6
7	Work Related Program		hrs							7
8	Habilitation		hrs							8
9	Pharmacy		# of prescripts				351,410		351,410	9
10	Psychological Services (Evaluation and Diagnosis/ Behavior Modification)		hrs							10
11	Academic Education		hrs							11
12	Exceptional Care Program									12
13	Other (specify):					19,627			19,627	13
14	TOTAL			\$		\$ 354,067	\$ 356,808		\$ 710,875	14

NOTE: This schedule should include fees (other than consultant fees) paid to licensed practitioners. Consultant fees should be detailed on Schedule XVIII-B. Salaries of unlicensed practitioners, such as CNAs, who help with the above activities should not be listed on this schedule.

This report must be completed even if financial statements are attached.

		1	2	
		Operating	After Consolidation*	
	A. Current Assets			
1	Cash on Hand and in Banks	\$ 29,274	\$	1
2	Cash-Patient Deposits	494		2
3	Accounts & Short-Term Notes Receivable-Patients (less allowance )	493,450		3
4	Supply Inventory (priced at )			4
5	Short-Term Investments			5
6	Prepaid Insurance	12,830		6
7	Other Prepaid Expenses			7
8	Accounts Receivable (owners or related parties)	1,001,965		8
9	Other(specify):			9
10	TOTAL Current Assets (sum of lines 1 thru 9)	\$ 1,538,013	\$	10
	B. Long-Term Assets			
11	Long-Term Notes Receivable			11
12	Long-Term Investments			12
13	Land	27,045		13
14	Buildings, at Historical Cost	3,810,745		14
15	Leasehold Improvements, at Historical Cost			15
16	Equipment, at Historical Cost	521,122		16
17	Accumulated Depreciation (book methods)	(1,351,868)		17
18	Deferred Charges			18
19	Organization & Pre-Operating Costs			19
20	Accumulated Amortization - Organization & Pre-Operating Costs			20
21	Restricted Funds			21
22	Other Long-Term Assets (specify):			22
23	Other(specify):	6,979		23
24	TOTAL Long-Term Assets (sum of lines 11 thru 23)	\$ 3,014,023	\$	24
25	TOTAL ASSETS (sum of lines 10 and 24)	\$ 4,552,036	\$	25

		1	2	
		Operating	After Consolidation*	
	C. Current Liabilities			
26	Accounts Payable	\$ 76,020	\$	26
27	Officer's Accounts Payable			27
28	Accounts Payable-Patient Deposits	494		28
29	Short-Term Notes Payable			29
30	Accrued Salaries Payable	254,105		30
31	Accrued Taxes Payable (excluding real estate taxes)	1,213		31
32	Accrued Real Estate Taxes(Sch.IX-B)	30,093		32
33	Accrued Interest Payable	17,093		33
34	Deferred Compensation			34
35	Federal and State Income Taxes			35
	Other Current Liabilities(specify):			
36				36
37				37
38	TOTAL Current Liabilities (sum of lines 26 thru 37)	\$ 379,018	\$	38
	D. Long-Term Liabilities			
39	Long-Term Notes Payable			39
40	Mortgage Payable	2,652,788		40
41	Bonds Payable			41
42	Deferred Compensation			42
	Other Long-Term Liabilities(specify):			
43				43
44				44
45	TOTAL Long-Term Liabilities (sum of lines 39 thru 44)	\$ 2,652,788	\$	45
46	TOTAL LIABILITIES (sum of lines 38 and 45)	\$ 3,031,806	\$	46
47	TOTAL EQUITY(page 18, line 24)	\$ 1,520,230	\$	47
48	TOTAL LIABILITIES AND EQUITY (sum of lines 46 and 47)	\$ 4,552,036	\$	48

\*(See instructions.)

XVI. STATEMENT OF CHANGES IN EQUITY

		1 Total	
1	Balance at Beginning of Year, as Previously Reported	\$ 1,762,022	1
2	Restatements (describe):		2
3			3
4			4
5			5
6	Balance at Beginning of Year, as Restated (sum of lines 1-5)	\$ 1,762,022	6
	A. Additions (deductions):		
7	NET Income (Loss) (from page 19, line 43)	(241,792)	7
8	Aquisitions of Pooled Companies		8
9	Proceeds from Sale of Stock		9
10	Stock Options Exercised		10
11	Contributions and Grants		11
12	Expenditures for Specific Purposes		12
13	Dividends Paid or Other Distributions to Owners	( )	13
14	Donated Property, Plant, and Equipment		14
15	Other (describe)		15
16	Other (describe)		16
17	TOTAL Additions (deductions) (sum of lines 7-16)	\$ (241,792)	17
	B. Transfers (Itemize):		
18			18
19			19
20			20
21			21
22			22
23	TOTAL Transfers (sum of lines 18-22)	\$	23
24	BALANCE AT END OF YEAR (sum of lines 6 + 17 + 23)	\$ 1,520,230	24 *

\* This must agree with page 17, line 47.

**XVII. INCOME STATEMENT** (attach any explanatory footnotes necessary to reconcile this schedule to Schedules V and VI.) All required

classifications of revenue and expense must be provided on this form, even if financial statements are attached.

**Note: This schedule should show gross revenue and expenses. Do not net revenue against expense.**

1			
	Revenue	Amount	
	<b>A. Inpatient Care</b>		
1	Gross Revenue -- All Levels of Care	\$ 4,186,691	1
2	Discounts and Allowances for all Levels	(951,903)	2
3	<b>SUBTOTAL Inpatient Care (line 1 minus line 2)</b>	\$ 3,234,788	3
	<b>B. Ancillary Revenue</b>		
4	Day Care		4
5	Other Care for Outpatients		5
6	Therapy	841,071	6
7	Oxygen		7
8	<b>SUBTOTAL Ancillary Revenue (lines 4 thru 7)</b>	\$ 841,071	8
	<b>C. Other Operating Revenue</b>		
9	Payments for Education		9
10	Other Government Grants		10
11	CNA Training Reimbursements	616	11
12	Gift and Coffee Shop	2,138	12
13	Barber and Beauty Care	14,696	13
14	Non-Patient Meals		14
15	Telephone, Television and Radio		15
16	Rental of Facility Space		16
17	Sale of Drugs	338,910	17
18	Sale of Supplies to Non-Patients		18
19	Laboratory		19
20	Radiology and X-Ray		20
21	Other Medical Services	80	21
22	Laundry		22
23	<b>SUBTOTAL Other Operating Revenue (lines 9 thru 22)</b>	\$ 356,440	23
	<b>D. Non-Operating Revenue</b>		
24	Contributions		24
25	Interest and Other Investment Income***	325	25
26	<b>SUBTOTAL Non-Operating Revenue (lines 24 and 25)</b>	\$ 325	26
	<b>E. Other Revenue (specify):****</b>		
27	<b>Settlement Income (Insurance, Legal, Etc.)</b>		27
28			28
28a			28a
29	<b>SUBTOTAL Other Revenue (lines 27, 28 and 28a)</b>	\$	29
30	<b>TOTAL REVENUE (sum of lines 3, 8, 23, 26 and 29)</b>	\$ 4,432,624	30

2			
	Expenses	Amount	
	<b>A. Operating Expenses</b>		
31	General Services	746,312	31
32	Health Care	2,278,811	32
33	General Administration	1,283,761	33
	<b>B. Capital Expense</b>		
34	Ownership	348,941	34
	<b>C. Ancillary Expense</b>		
35	Special Cost Centers	12,596	35
36	Provider Participation Fee		36
	<b>D. Other Expenses (specify):</b>		
37		3,995	37
38			38
39			39
40	<b>TOTAL EXPENSES (sum of lines 31 thru 39)*</b>	\$ 4,674,416	40
41	<b>Income before Income Taxes (line 30 minus line 40)**</b>	(241,792)	41
42	<b>Income Taxes</b>		42
43	<b>NET INCOME OR LOSS FOR THE YEAR (line 41 minus line 42)</b>	\$ (241,792)	43

\* This must agree with page 4, line 45, column 4.

\*\* Does this agree with taxable income (loss) per Federal Income Tax Return? \_\_\_\_\_ If not, please attach a reconciliation.

\*\*\* See the instructions. If this total amount has not been offset against interest expense on Schedule V, line 32, please include a detailed explanation.

\*\*\*\*Provide a detailed breakdown of "Other Revenue" on an attached sheet.

XVIII. A. STAFFING AND SALARY COSTS (Please report each line separately.)  
(This schedule must cover the entire reporting period.)

		1	2**	3	4	
		# of Hrs. Actually Worked	# of Hrs. Paid and Accrued	Reporting Period Total Salaries, Wages	Average Hourly Wage	
1	Director of Nursing	1,191	1,269	\$ 28,864	\$ 22.75	1
2	Assistant Director of Nursing	2,276	2,471	44,969	18.20	2
3	Registered Nurses	5,646	6,058	143,592	23.70	3
4	Licensed Practical Nurses	15,698	17,022	305,133	17.93	4
5	CNAs & Orderlies	83,434	89,565	901,345	10.06	5
6	CNA Trainees	600	600	5,874	9.79	6
7	Licensed Therapist					7
8	Rehab/Therapy Aides	4,093	4,445	58,989	13.27	8
9	Activity Director					9
10	Activity Assistants	5,681	6,358	52,985	8.33	10
11	Social Service Workers	2,319	2,494	37,351	14.98	11
12	Dietician					12
13	Food Service Supervisor					13
14	Head Cook					14
15	Cook Helpers/Assistants	18,416	20,210	171,906	8.51	15
16	Dishwashers					16
17	Maintenance Workers	3,581	3,854	50,481	13.10	17
18	Housekeepers	9,647	10,117	78,825	7.79	18
19	Laundry	5,790	6,289	48,843	7.77	19
20	Administrator	1,900	2,080	70,601	33.94	20
21	Assistant Administrator					21
22	Other Administrative					22
23	Office Manager					23
24	Clerical	5,906	6,559	93,449	14.25	24
25	Vocational Instruction					25
26	Academic Instruction					26
27	Medical Director					27
28	Qualified MR Prof. (QMRP)					28
29	Resident Services Coordinator					29
30	Habilitation Aides (DD Homes)					30
31	Medical Records					31
32	Other Health Care(specify)					32
33	Other(specify)					33
34	TOTAL (lines 1 - 33)	166,178	179,391	\$ 2,093,207 *	\$ 11.67	34

\* This total must agree with page 4, column 1, line 45.

\*\* See instructions.

B. CONSULTANT SERVICES

		1	2	3	
		Number of Hrs. Paid & Accrued	Total Consultant Cost for Reporting Period	Schedule V Line & Column Reference	
35	Dietary Consultant		\$ 0		35
36	Medical Director		5,500		36
37	Medical Records Consultant		1,265		37
38	Nurse Consultant				38
39	Pharmacist Consultant		3,198		39
40	Physical Therapy Consultant				40
41	Occupational Therapy Consultant				41
42	Respiratory Therapy Consultant				42
43	Speech Therapy Consultant				43
44	Activity Consultant				44
45	Social Service Consultant		3,652		45
46	Other(specify)				46
47					47
48					48
49	TOTAL (lines 35 - 48)		\$ 13,615		49

C. CONTRACT NURSES

		1	2	3	
		Number of Hrs. Paid & Accrued	Total Contract Wages	Schedule V Line & Column Reference	
50	Registered Nurses	242	\$ 7,265		50
51	Licensed Practical Nurses	1,235	30,867		51
52	Certified Nurse Assistants/Aides	386	7,725		52
53	TOTAL (lines 50 - 52)	1,863	\$ 45,857		53

XIX. SUPPORT SCHEDULES

A. Administrative Salaries				D. Employee Benefits and Payroll Taxes			F. Dues, Fees, Subscriptions and Promotions	
Name	Function	Ownership %	Amount	Description		Amount	Description	Amount
Barb Varwig	admin		\$ 70,601	Workers' Compensation Insurance	\$	143,440	IDPH License Fee	\$ 0
				Unemployment Compensation Insurance		36,977	Advertising: Employee Recruitment	4,826
				FICA Taxes		160,130	Health Care Worker Background Check	
				Employee Health Insurance		152,177	(Indicate # of checks performed )	960
				Employee Meals			Central Office Allocation	5,013
				Illinois Municipal Retirement Fund (IMRF)*			Promotional Advertising	5,845
				Employee Hepatitis Vaccine		0	Public Relations	15,923
				Employee Benefits -		20,180	Dues and Subscriptions	9,284
				Employee Benefits - central office		42,900	License and Fees	1,065
TOTAL (agree to Schedule V, line 17, col. 1)								
(List each licensed administrator separately.)								
B. Administrative - Other								
Description			Amount					
			\$				Less: Public Relations Expense	(15,923)
							Non-allowable advertising	(936)
							Yellow page advertising	(5,845)
				TOTAL (agree to Schedule V,	\$	555,804	TOTAL (agree to Sch. V,	\$ 20,212
				line 22, col.8)			line 20, col. 8)	
TOTAL (agree to Schedule V, line 17, col. 3)								
(Attach a copy of any management service agreement)								
C. Professional Services				E. Schedule of Non-Cash Compensation Paid to Owners or Employees			G. Schedule of Travel and Seminar**	
Vendor/Payee	Type		Amount	Description	Line #	Amount	Description	Amount
Heritage Enterprises	Mgt Fees		\$ 267,514				Out-of-State Travel	\$
			0					
			0					
							In-State Travel	
								3,484
								606
							Seminar Expense	2,477
								(15,555)
								10,987
			0					
Legal - Adjusted to zero			97,528				Entertainment Expense	( )
			0				(agree to Sch. V,	
TOTAL (agree to Schedule V, line 19, column 3)				TOTAL		\$	line 24, col. 8)	\$ 1,999
(If total legal fees exceed \$2500 attach copy of invoices.)								

\* Attach copy of IMRF notifications

\*\*See instructions.

**(See instructions.)**

[illegible]

Facility Name &amp; ID Number Heritage Manor-Gillespie

# 0041517

Report Period Beginning: 01/01/05

Ending: 12/31/05

**XX. GENERAL INFORMATION:**

- (1) Are nursing employees (RN,LPN,NA) represented by a union? no
- (2) Are there any dues to nursing home associations included on the cost report? yes  
If YES, give association name and amount. Illinois Healthcare Association
- (3) Did the nursing home make political contributions or payments to a political action organization? yes If YES, have these costs been properly adjusted out of the cost report? yes
- (4) Does the bed capacity of the building differ from the number of beds licensed at the end of the fiscal year? no If YES, what is the capacity? \_\_\_\_\_
- (5) Have you properly capitalized all major repairs and equipment purchases? yes  
What was the average life used for new equipment added during this period? 7 years
- (6) Indicate the total amount of both disposable and non-disposable diaper expense and the location of this expense on Sch. V. \$ 5,000 Line 10
- (7) Have all costs reported on this form been determined using accounting procedures consistent with prior reports? yes If NO, attach a complete explanation.
- (8) Are you presently operating under a sale and leaseback arrangement? no  
If YES, give effective date of lease. \_\_\_\_\_
- (9) Are you presently operating under a sublease agreement? \_\_\_\_\_ YES xx NO
- (10) Was this home previously operated by a related party (as is defined in the instructions for Schedule VII)? YES \_\_\_\_\_ NO xx If YES, please indicate name of the facility, IDPH license number of this related party and the date the present owners took over.  
\_\_\_\_\_
- (11) Indicate the amount of the Provider Participation Fees paid and accrued to the Department during this cost report period. \$ 64,605  
This amount is to be recorded on line 42 of Schedule V.
- (12) Are there any salary costs which have been allocated to more than one line on Schedule V for an individual employee? no If YES, attach an explanation of the allocation.
- (13) Have costs for all supplies and services which are of the type that can be billed to the Department, in addition to the daily rate, been properly classified in the Ancillary Section of Schedule V? yes
- (14) Is a portion of the building used for any function other than long term care services for the patient census listed on page 2, Section B? yes For example, is a portion of the building used for rental, a pharmacy, day care, etc.) If YES, attach a schedule which explains how all related costs were allocated to these functions.
- (15) Indicate the cost of employee meals that has been reclassified to employee benefits on Schedule V. \$ 0 Has any meal income been offset against related costs? yes Indicate the amount. \$ 894
- (16) Travel and Transportation  
a. Are there costs included for out-of-state travel? no  
If YES, attach a complete explanation.  
b. Do you have a separate contract with the Department to provide medical transportation for residents? no If YES, please indicate the amount of income earned from such a program during this reporting period. \$ \_\_\_\_\_  
c. What percent of all travel expense relates to transportation of nurses and patients? 100%  
d. Have vehicle usage logs been maintained? yes  
e. Are all vehicles stored at the nursing home during the night and all other times when not in use? yes  
f. Has the cost for commuting or other personal use of autos been adjusted out of the cost report? yes  
**g. Does the facility transport residents to and from day training?** no  
**Indicate the amount of income earned from providing such transportation during this reporting period.** \$ \_\_\_\_\_
- (17) Has an audit been performed by an independent certified public accounting firm? yes  
Firm Name: Sulaski & Webb The instructions for the cost report require that a copy of this audit be included with the cost report. Has this copy been attached? No If no, please explain. Not available
- (18) Have all costs which do not relate to the provision of long term care been adjusted out of Schedule V? yes
- (19) If total legal fees are in excess of \$2500, have legal invoices and a summary of services performed been attached to this cost report? yes  
Attach invoices and a summary of services for all architect and appraisal fees.





					2,612	118	3,471,750	71,391,262		
Name	Title	Function	Total Pay	usted by Mgmt F	total # Bed	acility # Beon-Nursing Hor	Nursing Home	This Facility		
### Susie Jefferson	Director	Managem	418,245	418,245		19,396	398,849	18,019		
### Tom Jefferson	Secretary	Managem	0	0		0	0	0		
### Craig Hart	Chairman	Managem	469,049	469,049		21,752	447,297	20,207		
### Cheryl Lowney	Executive Vice Presic	Managem	279,290	279,290		12,952	266,338	12,032		
### Steve Wannemache	President	Managem	363,969	363,969		16,879	347,090	15,680		
### Connie Hoselton	Sr Vice President	Managem	179,584	179,584		8,328	171,256	7,737		
### Craig Ater	Sr Vice President	Managem	201,279	201,279		9,334	191,945	8,671		
Ben Hart			79,758	79,758		3,699	76,059	3,436		
13			1,991,174	1,991,174			1,898,834	85,782		